



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

May 21, 2020

Eileen Suhm, Administrator  
Village of East Troy  
2015 Energy Drive  
East Troy, WI 53120  
[esuhm@easttroywi.gov](mailto:esuhm@easttroywi.gov)

**VIA EMAIL**

Re: Village of East Troy Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Eileen Suhm,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- § 210-5(A)(1) specifies when electrical permits are required. Note that electrical permits shall be required and exempt in accordance with [Wis. Admin. Code § SPS 316.012\(1\)](#).
- § 210-5(A)(3) specifies permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#).
- § 210-5(A)(6) specifies that emergency work shall be reported to the building inspector immediately after beginning the work. Note that in accordance with [Wis. Admin. Code § SPS 316.012\(1\)\(b\)](#), emergency work shall require a permit to be submitted no later than the next business day.
- § 210-5(A)(7) specifies inspection timeframes and other concealment requirements that conflict with [Wis. Admin. Code § SPS 316.013\(3\)\(c\)](#).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Wisconsin Building Inspections, LLP will be the electrical inspection agency responsible for enforcement and has the proper certification to do so. Please note that Vince Budiak does not currently hold the proper certification to perform commercial electrical inspections.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.  
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
Anthony "Tony" Tadysak, Electrical Consultant, Technical Services Bureau